



## FACULTY OF EDUCATION TEACHING AWARDS

### Guidelines

The Faculty of Education offers two Teaching Awards to recognize excellence and commitment to teaching.

#### Award for Distinguished Teaching

This award is open to all full-time academic staff in the Faculty of Education, in recognition of their excellence in teaching in one or more of the following areas: classroom teaching; mentoring and supervision (e.g. supervision of student teachers, internships and graduate students, etc.) and educational leadership (i.e. work on curriculum projects, innovative instructional development, consultation with colleagues on teaching, conducting seminars or workshops on teaching and learning topics, research/publications on teaching).

This award holds prestigious professional significance but is not accompanied by any financial remuneration. Each year's winner is presented with a certificate at the Spring Convocation ceremony.

#### Heather Reisman and Gerald Schwartz Award for Excellence in Teaching

This award is open to all full-time academic staff in the Faculty of Education and has a total value of \$1,000 (\$500 of which must be used for travel expenses related to research or other scholarly purposes).

#### Eligibility :

Ranked Academic staff (Faculty Lecturer, Associate Professors, Assistant Professors and Full Professors) who carry a fulltime teaching load in the department of KPE, DISE or ECP are eligible. Candidates must have taught in the academic year for which the award is given.

#### Nomination Procedure:

Individuals (students, graduates or faculty members) may make a nomination of self or other by completing the Nomination Form.

The nominee will receive an email asking them to accept or decline their nomination. The nominee will also be asked to confirm that they carry a full-time teaching load (12 credits) in their Department (DISE, ECP or KPE).

Only one nomination will be accepted per award per academic. If multiple nominations are received, only the first one received will be reviewed. An academic may be nominated for both the Award for Distinguished Teaching and the Heather Reisman and Gerald Schwartz Award for Excellence in Teaching, but separate dossiers and separate letters of support must be received for each award.

#### Submission Requirements:

Dossiers must not exceed 25 pages exclusive of the Nomination Form, Table of Contents, Student Course Evaluation Comments (Appendix), Curriculum Vitae and page dividers. Dossiers should not include course syllabi or course materials. Dossiers in excess of the 25 page limit will not be considered.

Using the following numbering system, the nomination package should include:

